

EQUIPMENT AND FURNISHINGS REQUEST

REQUEST FOR FISCAL YEAR: _____

AGENCY: _____

PROJECT: _____

ITEM APPROVAL NUMBER (+)	ITEM DESCRIPTION (describe as fully as possible)	QUANTITY		NET UNIT COST (++)		TOTAL COST	
		REQ	APP (+)	REQUESTED	APPROVED (+)	REQUESTED	APPROVED (+)
-- -- 01							
-- -- 02							
-- -- 03							
-- -- 04							
-- -- 05							
-- -- 06							
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-- -- 21							
-- -- 22							
-- -- 23							
-- -- 24							
-- -- 25							
				TOTAL FUNDS		\$0	

(+) To be completed by DBM

(++) Net anticipated purchase cost, i.e., catalog price less any discounts

State law requires that State Use Industries products be acquired if available.

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TO BE COMPLETED BY DBM	
TOTALS FOR THIS PAGE ONLY	
CAPITAL FUNDS	OTHER FUNDS
TOTALS FOR COMPLETE REQUEST	
CAPITAL FUNDS	OTHER FUNDS